



BRAZIL CITY PARKS & RECREATION BOARD

FEBRUARY 8, 2011

- President Ruthann Jeffries called the meeting to order at 6:30 p.m.
- The minutes were read. An error was noted on the Treasurer's Report. The carnival damages check was \$301.71 instead of 303.66. With this correction the minutes were approved.
- Bill Houck handed out corrected lists of the 2010 Achievements and the 2011 Goals.

- Treasurer's Report—"Happy" Linda Messmer
Non-reverting Fund

Beginning Balance December 31, 2010.....	\$15,569.05
Revenue.....	\$1.98
Disbursements.....	<u>\$0.00</u>
Ending Balance January 31, 2011.....	\$15,571.03

Park Fund

Beginning Balance December 31, 2010.....	\$26,246.69
Revenue.....	\$615.15
Disbursements.....	<u>(\$8,276.75)</u>
Ending Balance January 31, 2011.....	\$18,585.09


The encumbrance and expenditure lists were reviewed. The final budget total for 2011 was \$228,000. More tax money was received than was expected, and the park Fund ended December 31, 2010, with a balance of \$26,246.69. If The Rainy Day Fund dollars come through, the Park will have approximately \$36,000. The \$26,246.69 has been rolled over to 2011.

- Superintendent's Report—Bill Houck
 - January was a very snowy month, which occupied most of the time with snow removal from roads, sidewalks, and bridges.
 - No vandalism was observed in any of the park system.
 - Work on the foundation for the new water tower at Craig Park was started this month.
- Mr. Houck reported on the "gray water" drainage problem at Forest Park. The project would take care of the gray water at and surrounding the festival grounds. Barrett Excavating will ready the ground for this project for approximately \$3500. The line will go from the sewer on Nabuca Drive by the Comfort Station through the carnival area to the log cabins. The city will install the laterals from there. Since PVC pipe will be increasing in price Mr. Houck suggested the pipe be purchased through Barrett's soon. Linda

Messmer motioned to move forward with the improving the drainage problems at the carnival area and to purchase the piping for the entire project. Seconded by Todd Brackman. Carried.

- The Board reviewed contracts and discussed any changes that needed to be made. One change was identifying Area I listed in the Festival Contracts. Other minor changes were made.
- Bill Houck will attend the 2-day CPO training this spring. The Board thanked him.
- Ruthann Jeffries reported on a potential pool manager. She interviewed Amy Hardey, a 5th grade teacher at Meridian. All five references were favorable of Mrs. Hardey. The Board approved the appointment of Amy Hardey as the pool manager for the upcoming season.
- Mr. Houck reported a need for an electrical upgrade for the Superintendent's office and the cabins. With the progression of the security camera project, new wiring and outlets are needed in both areas. Caroline McCullough motioned to allow Bill Houck and John Day to upgrade the electrical service in the Superintendent's office and the log cabins at an approximate cost of \$300. Seconded by Todd Brackman. Carried.
- The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Caroline McCullough".

Caroline McCullough, Secretary